

**LIBRARY TRUSTEES FACILITIES COMMITTEE
WORK SESSION
WEDNESDAY, JULY 15TH, 2026 11:30 AM
MEETING MINUTES**

A. Call to Order

Trustee Cuthbertson called the meeting to order a 11:33 am.

Members Present: Jane Wheeler, Carmen Cuthbertson, Teri Dugan.

Public Members Present: Margaret Davis, Brad Wright

B. Public Comments- none

C. Status of Letter of Intent Discussions

- The Approved Letter of Intent is with Shop Development. No further communication has been received. Waiting to get a response from Shop.
- Dugan will update LSW on current status of LOI.

Public Comment- Wright expressed concerns regarding the property lines for the easement section of the conceptual map diagram.

D. Campaign Readiness Study Progress Update

- The Readiness study kick off meeting took place on Monday, July 13th.
- Weekly meetings will take place as the study progresses
- Study Summits were scheduled
- Potential donor names were discussed at the kick off meeting
- A special board meeting was scheduled for Nov 12th at 9am to hear the results of the study.

E. Discussion of Alternate Library Locations

- A possible location North of the Park Line Trail was discussed. No further information has been received about the property.
- Dugan will send an email to the realtor and express our interest.

Public Comment- Wright suggested looking at the Roy Stanley parcel. Dugan will ask Wendy Brown to look into that property.

F. Project Timeline Discussion and Review

- No further updates are needed at this time.

G. Public Comment given.

- Wright shared additional concerns over taxing forecast and property lines shown in the TIF application received by the city from Shop.

H. Adjourn Meeting adjourned at 12:25 pm.